



Job Description

Job Title: Director of Development and Fundraising

Supervisor: Executive Director, with oversight from the Board President and the members of the Development and Fundraising Committee

Hours: 8 hours /week

Hourly Rate: Competitive/commensurate with experience and other qualifications

Position Overview

The Director of Development and Fundraising will be responsible for planning, organizing, and directing all of MEAC's fundraising activities. The Director will work closely with the Executive Director and the Board of Directors in all development and fundraising endeavors. The role requires strong attention to detail, exceptional communication skills and comfort with ambiguity as this newly created position evolves.

Minimum Qualifications

- A bachelor's degree from an accredited college or university
- General knowledge and experience in fundraising techniques
- At least two years of experience in non-profit fundraising
- Ability to work with, motivate, and engage board members
- Familiarity with the benefits of midwifery care and the current landscape of the profession
- Experience working in a distance or tele-commuting work environment
- Proficiency in digital communication, Microsoft Office systems, and understanding of cloud hosting (Dropbox file hosting)
- Exceptional written, oral, and interpersonal communication skills
- Demonstrated experience building and maintaining relationships with donors
- Aptitude in project management and organizational abilities
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of MEAC's mission, goals and assessment methods

Preferred Qualifications

- A master's degree from an accredited college or university
- Specific knowledge base in the principles, concepts, and methodology of fundraising in a higher education institution
- Understanding of the purpose of higher education accreditation
- Grant writing experience

Duties and Responsibilities included but not limited to

- Create fundraising and development policies and procedures to assure MEAC's fundraising efforts are intentional, ethical, legal, and transparent
- In collaboration with the Development and Fundraising Committee, the Board of Directors, and the Executive Director, create a strategic fundraising plan that produces ownership and results
- Develop and grow annual giving, major gifts, and planned giving programs

- Create and maintain a detailed donor/gift database and tracking system
- Implement and maintain donor recognition programs
- Meet prospective donors and supporters on a continual basis to establish effective communication, cultivation, solicitation, and stewardship with them

Characteristics

- Exemplify MEAC's culture and mission: <http://meacschools.org/about-meac/>
- Demonstrate a commitment to social justice, equity, and anti-oppression efforts within MEAC's stakeholders and the midwifery community
- Display a positive attitude, show concern for people and community, demonstrate presence, self-confidence, common sense and good listening ability

About the MEAC

The Midwifery Education Accreditation Council (MEAC) is an independent, nonprofit organization recognized by the U.S. Department of Education, as an accrediting agency of direct-entry midwifery institutions and programs. It is an accrediting body for direct-entry midwifery educational programs. Accreditation plays an essential role in high quality midwifery training and practice by requiring educators to follow a path of continual growth and quality improvement. MEAC embraces our crucial role in the accountability of the midwifery profession.

We acknowledge that there is an inherent tension between upholding objective standards and maintaining a rich variety of options for students and for the childbearing public. MEAC accepts the challenge of weaving those threads into the framework of our core mission, documents, and standards. We believe that the Midwives Model of Care (Copyright (c) 1996-2008, Midwifery Task Force, Inc.), within which MEAC standards are based, can be a positive influence in healthcare through collaboration with all professions working in the maternity care system. MEAC utilizes the Midwives Model of Care as a source of ideals for educating up-and-coming midwives, and as a map for MEAC's work as accreditors, through respectful, fair, individualized, responsive, and transparent interactions.

- MEAC standards form a blueprint for steady growth and upgrading of educational programs that are built on current best-practice research and evidence, utilizing various educational routes including conventional classroom learning, distance learning, and clinical placement
- MEAC encourages broad student and faculty input into designing innovative programs that address the needs of the many communities midwives come from and serve.
- MEAC values and cultivates competency-based educational programs that are not defined by the length of time spent in school but by meeting internationally recognized standards of core competency.
- MEAC promotes the training of midwives who will provide care for culturally, socially, and economically diverse families.
- MEAC strives for inclusivity, in the composition of our board and in the education we oversee, for those of differing gender identity, sexual orientation, race, ethnic origin, marital status, creed, age, and ability/disability.

MEAC believes that accreditation has the power to effect positive change in the maternity care system. This accountability can raise the standing of skilled midwives as primary providers in healthcare for childbearing families by furthering training programs that integrate the Midwives Model of Care, embrace diversity, and incorporate innovations in knowledge and provision of care

To apply, send a resume or CV, with a cover letter, to Trixi Packmohr at info@meacschools.org
All application materials must be submitted as a single .pdf file.